**Meeting Host Thank You Letter:** How do we acknowledge our hosts? Template thank you letter to coalition meeting hosts. To be used by the coalition leadership team to show gratitude to hosts with a personalized letter

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**MEETING HOST THANK YOU LETTER**

[DATE]

Dear [ORGANIZATION/AGENCY NAME],

Thank you for hosting the [DATE] meeting of the COALITION. We appreciate your hospitality!

Sincerely,

The COALITION NAME Leadership Team and Members